

As per Sec. 4 of the Right to Information Act, 2005, the information maintained as a record of Transport Department.

1. 4(b)(i), the particulars of its organization, functions and duties :-

Organisation : The Commissioner for Transport is the Head of the Department and he is assisted by the following officers :-

1. Joint Commissioner for Transport (Administration)
2. Joint Commissioner for Transport (Enforcement) (North)
3. Joint Commissioner for Transport (Enforcement) (South)
4. Joint Commissioner for Transport (Environment & e_Governance)
5. Joint Commissioner for Transport & Secretary, KSTA.
6. Joint Commissioner for Transport (Bangalore Urban & Rural)
7. The Law Officer.
8. The Financial Assistant (Accounts)
9. The Financial Assistant (Audit)
10. Assistant Law Officers
11. One Assistant Regional Transport Officer (Stage Carriage)
12. Three Assistant Secretaries.

The Commissioner for Transport is also assisted by the five Deputy Commissioners for Transport at Bangalore, Mysore, Shimoga, Belgaum and Gulbarga – Regional Transport Office / Assistant Regional Transport Offices who head the respective divisions, regions and sub-region.

At present, the No. of offices situated in the Department are as under :-

Transport Commissioner's Office at Bangalore.

- I. Divisions :-
 - a) Bangalore
 - b) Mysore
 - c) Shimoga
 - d) Belgaum and
 - e) Gulbarga
- JCT – Offices
 1. JCT (Enf) (North) – Dharwar
- II. Regional Transport Offices :
 1. Bangalore (Central)
 2. Bangalore (West)
 3. Bangalore (East)

4. Bangalore (North)
5. Bangalore (South)
6. Electronic City, Bangalore
7. Jhanabharathi, Bangalore.
8. Krishnarajapuram, Bangalore.
9. Yelahanka, Bangalore.
10. Nelamangala, Bangalore – Rural.
11. Tumkur
12. Kolar
13. Mysore East
14. Mysore West
15. Chamarajanagar
16. Mandya
17. Madikere
18. Hassan
19. Shimoga
20. Chitradurga
21. Davanagere
22. Chickmangalore
23. Mangalore
24. Udupi
25. Puttur
26. Belgaum
27. Chikkodi
28. Dharwar
29. Gadag
30. Haveri
31. Bijapur
32. Bagalkot
33. Karwar
34. Sirsi
35. Gulbarga
36. Yadgir
37. Bellary
38. Hospet
39. Raichur
40. Koppal
41. Bidar
42. Ramanagar
43. Chickballapur

III. Assistant Regional Transport Offices -

1. K.G.F.
2. Devanahalli
3. Tiptur
4. Hunsur
5. Sakaleshpur
6. Sagar
7. Bailahongala
8. Jamakhandi
9. Gokak
10. Honnavar
11. Bhalki.
12. Basavakalyana

IV. Check Posts -

1. Attibele
2. Nangli
3. Bagepalli
4. Gowribidanur
5. Gundlupet
6. Talapadi
7. Ramanagara
8. Nippani
9. Zalki
10. Aland
11. Humanbad
12. Hagari
13. Chikkahole
14. Kagwada
15. Rayalpad

These offices function with supporting staff such as Executive and Ministerial.

▪ **Functions and Duties :-**

The Department is mainly concerned with collection of taxes on motor vehicles and proper regulations of the use of motor vehicles in accordance with the provisions of the following Act and Rules.

1. The Motor Vehicles Act, 1988.
2. Central Motor Vehicles Rules 1989

3. The Karnataka Motor Vehicles Rules 1989
4. The Karnataka Motor Vehicles Act, 1957
5. The Karnataka Motor Vehicles Taxation Rules, 1957.

The Department functions on the basis of the rules and regulations envisaged in the above Acts and Rules.

2. 4 (b) (ii) – the powers and duties of the offices and employees.

- (1) Commissioner for Transport – He is the Head of the Department and is assisted by various officers. The duties of the Commissioner for Transport is mainly concerned with the collection of Tax on motor vehicles and proper regulation of the use of motor vehicles in the State in accordance with the provisions of Indian Motor Vehicles Act and Rules made thereunder. The Commissioner is responsible for administration of all RTOs in the State. The Commissioner also implements the enforcement activities in the State related to transportation, road safety, air pollution check and other offences.
- (2) Joint Commissioner for Transport (Administration) – Supervision of the administration of the whole Department.
- (3) Joint Commissioner for Transport (Enforcement) (North) – Supervision of the enforcement activities of the North Region in respect of the area earmarked.
- (4) Joint Commissioner for Transport (Enforcement) (South) – Supervision of the enforcement activities of the South region in respect of the area earmarked. And also registration work.
- (5) Joint Commissioner for Transport (Environment & E_Governance) – To look after the work of vigilance in respect of enforcement activities of the region earmarked. Further, to look after the Air Pollution control activities.
- (6) Joint Commissioner for Transport & Secretary, KSTA – To look after the work relating to taxation matter and State Transport Authority.
- (7) Joint Commissioner for Transport Bangalore (U & R) – Controlling officer of Bangalore offices and appellant authority.
- (8) Law Officer – He has to look after the legal matters of the Department.

- (9) Financial Assistant (Accounts) – He has to assist the Commissioner for Transport in financial management aspect of the Department.
- (10) Financial Assistant (Audit) – He has to conduct audit of the sub-ordinate offices in the State.
- (11) Assistant Director for Statistics – He is looking after the statistics of the Department.
- (12) Assistant Law Officers – Assistant Law Officers assist the Law Officer in legal matters.
- (13) Assistant Secretary & Assistant Regional Transport Officer (Stage Carriage) – These officers assist the Joint Commissioner for Transport and Secretary, STA in the STA matters and one Assistant Secretary assists the Joint Commissioner for Transport (Enforcement) in their work.
- (14) Deputy Commissioner for Transport – is the controlling officer of the division and also appellate authority.
- (15) Regional Transport Officer – Discharge the duties of registering authority, Secretary, Regional Transport Authority / Additional Secretary, Regional Transport Authority / Licensing Authority / Taxation Authority, as per the provisions of the M.V. Act and Rules made thereunder and also Taxation Act and Rules made thereunder.
- (16) Senior Inspector of Motor Vehicle & Inspector of Motor Vehicle - These executive staff has to carry the work as listed under Section 213(5) of the Motor Vehicles Act, 1988 and Rule 259 (2) of the Karnataka Motor Vehicles Rules, 1989.
- (17) Superintendents – They have to supervise the work of the sub-ordinate staff in the office in a particular section assigned to them. No independent powers except as taxation authority.
- (18) The other supportive staff viz., Stenographers, First Division Assistants, Second Division Assistants, Typists, Group-D have to carryout the instructions of the Head of the Office. They have independent powers.

3. 4 (b) (iii) – The procedure followed in the decision making process including channels of supervision and accountability -

- 1) Transport Commissioner's Office : (1) Any reference received will be attended by the case worker and sent to the Superintendent for his supervisory remarks. Then the file passes to the concerned JCT for his final supervisory remarks on the subject. Then it will be submitted to the Commissioner for Transport for final orders. The accountability lies according to their contributory supervisory remarks.
- 2) Joint Commissioner Transport Bangalore U & R and Deputy Transport Commissioner's Office : (1) Any reference received will be attended by the case worker and sent to the Superintendent for his supervisory remarks. Then the file passes to the JCT/DCT for final orders. The accountability lies according to their contributory supervisory remarks.
- 3) Regional / Asst. Regional Transport Office : (1) Any reference received will be attended by the case worker and sent to the Superintendent for his supervisory remarks. Then the file passes to the concerned ARTO for his final supervisory remarks on the subject. Then it will be submitted to the RTO for final orders. The accountability lies according to their contributory supervisory remarks.

4. 4 (b) (iv) – The norms set by it for discharge of its functions :-

(i) The Administrative Officers – Commissioner for Transport, Joint Commissioner for Transport, Deputy Commissioner for Transport are guided by M.V. Act and Rules made thereunder, Taxation Act and Rules made thereunder, Karnataka Civil Service Rules, Karnataka Financial Code, Karnataka Treasury Code, Manual of Contingent Expenditure and other allied books, Government orders and Notifications etc.,

(ii) The field officers such as RTO's and ARTO's have to discharge their duties as guided by the Motor Vehicles Act and Rules, the Taxation Act and Rules and also Citizen's Charter issued by the Department as far as the public work is concerned. Further, they also follow the circular instruction, Govt. Notifications issued from time to time.

5. 4(b) (v) – The rules, regulations, instructions manual and records, held by it or under its control or used by its employees for discharging its functioning :-

1. The Motor Vehicles Act, 1988
2. Central Motor Vehicles Rules 1989
3. The Karnataka Motor Vehicles Rules 1989
4. The Karnataka Motor Vehicles Taxation Act, 1957.
5. The Karnataka Motor Vehicles Taxation Rules, 1957.
6. Other Government Notifications, circulars issued from time to time.

6. 4(b) (vi) – A Statement of categories of documents that are held by it or under its control :-

- (1) Commissioner for Transport :- All sanctions within the delegated limits (including purchases, promotions, payments towards its employees, international driving permits, emission testing centers, other allied matters. He is the head of the Department and is assisted by various officers. The duties of the Commissioner for Transport is mainly concerned with the collection of Tax on motor vehicles and proper regulation of the use of motor vehicles in the State in accordance with the provisions of Indian Motor Vehicles Act and Rules made thereunder. The Commissioner is responsible for administration of all RTOs in the state. The Commissioner also implements the enforcement activities in the State related to Transportation, road safety, air pollution check and other offences.
- (2) Deputy Commissioner for Transport :- Appellate orders, inspections, counter signed bills and other allied matters.
- (3) Regional Transport Officer / Assistant Regional Transport Officer:- Grant of Driving Licence, Motor Driving School, Certificate of Registration, Taxation Cards, Permits, Conductor Licences and other related records.

7. 4(b) (vii) – the particulars of any arrangement that exists for conclusion with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof-

- Nil -

8. **4 (b) (viii)** – No such committees and boards exist in the Department. However, Karnataka State Transport Authority at State – level and Regional Transport Authority at District level in each District are formulated in accordance with Section 68 of the Motor Vehicles Act, 1988 to exercise the powers and function conferred under Chapter – V (Control of Transport Vehicles) of the Motor Vehicles Act, 1988 i.e. pertaining to grant of permits and its related matter.

9. **4(b) (ix)** – A directory of its officers and employees -
Enclosed in Annexure – A as far as Transport Commissioner's office is concerned.

10. **4(b)(x)** – the monthly remuneration received by each of its officers and employees.
Enclosed in Annexure – B.

11. **4(b) (xi)** – The budget allocation indicating the particular of plans, proposed expenditure and reports on disbursements made.

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**Head of Account – 2041 – Taxes on Vehicles – Plan
101 – Collection Charges - RTA**

Head of Account	Budget allotment for 09-10 (Rs. Lakhs)	Expenditure Disbursements
2041-00-101-0-01	Salaries – 16.06 Non Salaries – 84.97	Salaries – 14.56 Non Salaries – 31.90

Head of Account – 2041 – Tax on Vehicles – Non – Plan (Rs. In Lakhs)

Head of Account	Budget allotment for 09-10 (Rs. Lakhs)	Expenditure Disbursements
Commissioner for Transport 001 – Direction & Administration 2041-00-001-0-01	Salaries – 221.13 Non Salaries – 311.67	Salaries – 237.79 Non Salaries – 165.19

State Transport Authority 001 – Direction & Administration 2041-00-001-0-02	Salaries – 31.67 Non Salaries – 0.39	Salaries – 30.90 Non Salaries – 0.00
K. S. T. A. T 001 – Direction & Administration 2041-00-001-0-03	Salaries – 20.90 Non Salaries – 2.26	Salaries – 29.72 Non Salaries – 1.72
Regional Transport Authority 101 – Collection Charges 2041-00-101-0-01	Salaries – 2756.82 Non Salaries – 638.50	Salaries – 2753.93 Non Salaries – 631.40
Issue of Computerized PVC card 101 – Collection Charges 2041-00-101-0-02 125- Modernisation	Non Salaries – 480.48	Non Salaries – 249.19
Inspection Of Motor Vehicles 2041-00-102-0-01	Salaries – 1006.58 Non Salaries – 21.26	Salaries – 1007.26 Non Salaries – 18.50
Fixing of LPG kits to A/Rs 2041-00-800-0-01 106 – Subsidies	Non Salaries – 240.11	Non Salaries – 23.22
Reimbursement of Medical Expenses 2041-00-800-0-03 021 - Reimbursement of Medical Expenses	Non Salaries – 11.00	Non Salaries – 7.32
2041 – Total – Non - Plan	Salaries – 4037.10 Non Salaries – 1705.67	Salaries – 4059.60 Non Salaries – 1096.54

12. 4(b) (xii) – The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;

The government of Karnataka in their proceedings No. HTD 68 TRV 2001 dated 01.01.2004 have accorded subsidy of Rs. 2000/- payable to the Autorickshaw owner who converts petrol – engine to approved LPG kits with certain conditions. The list of beneficiaries is enclosed at Annexure – C.

13. 4(b) (xiii) – particulars of recipients of concessions, permits or authorizations granted by it ----

Nil

14. 4(b) (xiv) – The details in respect of the information available to or held by it, reduced in an electronic form.

The Department is not fully computerized. In some Regional Transport Offices in Bangalore City, the information relating to the registration of vehicles is partly available.

15. 4(b) (xv) – the particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use;

Working hours of the Office :	10.00 am to 01.30 pm
	02.15 pm to 05.30 pm.

The order facilities are not available in any of the office of the Department.

16. 4(b) (xvi) – the names, designations and other particulars of the Public Information Officers;

Enclosed in Annexure – D

17. 4 (b) (xvii) – such other information as may be prescribed – Nil.

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