

# RC Particulars at RTO

Users may follow the steps given below for RC Particulars :

1. Application Inward
2. Collection of fees
3. Print RC

## Step 1 > Application Inward

This will generate unique Application Inward Number for this transaction.

The screenshot shows the Vahan website's login interface. At the top, there are navigation links for Home, Know Your MV Tax, and Online Cash Payment. The main heading is "THE INTEGRATED SOLUTION FOR VEHICLE REGISTRATION". Below this, the Vahan logo is displayed alongside a brief description of the application. To the right, there is a login form with fields for User ID (stest2), Password, and a verification code (99353). A "Login" button is located at the bottom of the form. The footer includes security logos (256 BIT SECURE, Norton SECURED) and the National Informatics Centre (NIC) logo.

Once you are logged into the system, you need to select assigned office and ACTION to be carried out.

The screenshot displays the Vahan user dashboard. The top navigation bar includes Home, Report, and Update Profile. The user is logged in as "ALL ROLES, U D C, Maharashtra". The dashboard shows the "Current Running Registration No." as MH43BD0062, MH43BE0092, MH43BF0001, and MH43BG0030. Below this, there is a section for "Temp Registration No MH/43/TMP/2016/13 generated against Application No MH1608000000965". There are three buttons: "HSRP" (red), "Smart Card" (red), and "Cash Counter" (green). The main area is divided into two sections: "Select Assigned Office & Action" and "Get Pending Work". In the "Select Assigned Office & Action" section, the office is set to "VASHI (NEW MUMBAI)" and the action is "APPLICATION-INWARD-REGISTERED-VEHIC". A "Show Form" button is present. In the "Get Pending Work" section, there are radio buttons for "Application No", "Old Software Appl No", "Registration No", and "Pending Appls Last 30 Days". The "Application No" is selected, and the application number "MH1608" is shown. There are two input fields for "Part 1 (First Six Chars)" and "Part 2 (Next Ten Chars)", and buttons for "Get Pending Work" and "Pull Back Application".

For Application inward, select the menu option **APPLICATION-INWARD-REGISTERED-VEHICLE** and click on button 'Show Form'

On this form you need to enter Registration number as given below.

The screenshot shows the 'e-Vahan' portal interface. At the top, there is a navigation bar with 'Home', 'Report', and 'Update Profile' options. The main heading is 'INWARD APPLICATION'. Below this, there is a form with a 'Registration No \*' field containing 'MH43AE1025'. Underneath the field are two buttons: 'Show Details' and 'Back'.

After this click on the button 'SHOW DETAILS'. This will take you to a new page, where you have to check on **RC Particulars against fee** in the check box list.

The screenshot shows the 'INWARD APPLICATION' details page. At the top, it displays the registration number 'MH43AE1025' and two red buttons: 'Contact Details' and 'Insurance'. Below this is a red warning message: 'Transfer of Ownership to Insurance Company: Vehicle must be black listed with reason Theft/Destroyed/Accident Vehicle'. On the left, there is a list of 'Request For Registration No.' options, with 'RC Particulars against Fee' selected. The main area is divided into several sections: 'Owner Information', 'Owner Identification/Contacts Details', 'Current Address', and 'Permanent Address'. Each section contains various fields for data entry, such as registration type, purchase date, owner name, and addresses.

Click on button **Inward Application**, this will generate **Application Number generated successfully**.

Note down the application number.

## Step 2 > Collection of Fees

The user having authority to collect fees (Cashier) need to log into the system for collecting payments.

Now check radio button **Pending Appls Last 30 Days** and click on the button **Get pending work**, to get list of all pending applications.

The list of pending applications for the selected office will be displayed as given below.

Choose the application and click on the button **REGISTERED-VEH-FEE**. This will take you to fee payment page.

Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH16080000001292	25-Aug-2016	MH43AE1025	RC Particulars against Fee		1	REGISTERED-VCH-FEE

FEE - REGISTERED VEHICLE
Current Receipt No

Vehicle No:

Application No:

MH43R160800000

**Vehicle Details**

Chassis No: <input type="text" value="ME4JC404K98070340"/>	Registration Date: <input type="text" value="23-Feb-2010"/>	Owner Name: <input type="text" value="TUKARAM ANNA KAMBLE"/>
Fitness Validity: <input type="text" value="22-Feb-2025"/>	Vehicle Class: <input type="text" value="Motor Cycle/Scooter"/>	

S.No.	Description	Fee Amount	Fine Amount	Total Amount	
1.	RC Particulars against Fee	50	0	50	+ -
Grand Total:		50	0	50	

**TOTAL PAYABLE AMOUNT: Rs. 50/-**

**Payment Collection Panel**

Select Payment Mode:

Click on **SAVE** button which will ask you to confirm your payment. Once you press **Confirm Payment** button, receipt for paid fee and tax is generated as follows which you can print it.

Department Copy

**GOVERNMENT OF MAHARASHTRA**  
**Motor Vehicle Department**  
**VASHI (NEW MUMBAI), MH**

RECEIPT/APPL No: MH43R16080000078/MH1608000001292

Vehicle Class: Motor Cycle/Scooter

Received From: TUKARAM ANNA KAMBLE

Date: 25-Aug-2016

Vehicle No: MH43AE1025      Chassis No: ME4JC404K98070340

Regn Date: 23-Feb-2010

Particular	Amount	Penalty	Total
RC Particulars against Fee	50	0	50
<b>GRAND TOTAL (In Rs): 50/- (FIFTY ONLY)</b>			

Note--This is computer generated slip, no need of signature. ALL ROLES

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Customer Copy

**GOVERNMENT OF MAHARASHTRA**  
**Motor Vehicle Department**  
**VASHI (NEW MUMBAI), MH**

RECEIPT/APPL No: MH43R16080000078/MH1608000001292

Vehicle Class: Motor Cycle/Scooter

Received From: TUKARAM ANNA KAMBLE

Date: 25-Aug-2016

Vehicle No: MH43AE1025      Chassis No: ME4JC404K98070340

Regn Date: 23-Feb-2010

Particular	Amount	Penalty	Total
RC Particulars against Fee	50	0	50
<b>GRAND TOTAL (In Rs): 50/- (FIFTY ONLY)</b>			

Note--This is computer generated slip, no need of signature. ALL ROLES


### Step 3 > Print RC

When we collect the fee, check radio button **Pending Appls Last 30 Days** and click on the button Get pending work, to get list of all pending applications. The RC for print will be available there click on Particular of RC Print to print the RC.

Sr.No	Application No	Application Date	Vehicle No	Purpose	Last Remark	Movement Sr.No	Action
1.	MH1608000001292	25-Aug-2016	MH43AE1025	RC Particulars against Fee		2	PARTICULAR OF RC-PRINT

Following RC will be generated.

**GOVERNMENT OF MAHARASHTRA**  
[ VASHI (NEW MUMBAI) ]  
**VEHICLE PARTICULARS**



Application No:	MH1608000001292	Registration No:	MH43AE1025
Registration Date:	23-Feb-2010	Previous Registration No:	:
Owner Serial No:	1	Owner Name:	TUKARAM ANNA KAMBLE
Son/Wife/Daughter of:	ANNA KAMBLE		
Present Address:	B 1 TYPE 11 R NO 10 SEC 5,VASHI,NAVI MUMBAI,Maharashtra-0		
Vehicle Class:	Motor Cycle/Scooter	Vehicle Maker:	HONDACARS INDIALTD
Body Type:	SOLO	No of Cylinders:	1
Month/Year of Manufacturing:	11/2009		
Chassis No:	ME4JC404K98070340	Engine No:	JC40E9107645
Horse Power:		Seat(including driver):	2
Unladen Wt(kg):	129	Laden Wt(kg):	0
Registration Valid upto:	22-Feb-2025	Tax Paid upto:	One Time
Cubic Capacity:	125.00	Color:	S RED
Fuel:	PETROL	Fitness upto:	22-Feb-2025

Last Transfer of Ownership done on:  
 Last Change of Address done on:  
 Last Alteration of Vehicle done on

COMPREHENSIVE Insurance From IFFCO TOKIO GENERAL INSURANCE CO. LTD. vide policy certificate/covernote no 40681S8897 is valid from 26-Aug-2015 to 25-Aug-2016.  
 HP Details: FAMILY CREDIT LTD, PUNEPUNE,-  
 NOC Details:  
 Black List Details:

Mobile No: 0  
 Email Id:  
 Particular Fee Rs. 50/- paid vide cash receipt no MH43R16080000078 dated 25-Aug-2016.

Signature of Registering Authority  
 VASHI (NEW MUMBAI) [ MAHARASHTRA ]