

Renewal of Registration

Process Flow of Renewal of Registration

➤ Step 1 Home Page: Enter Vehicle Registration Number

Applicant Enter the Vehicle Registration number to avail “Renewal of Registration” service. And move the application to next stage.

The screenshot shows the Vahan Citizen Services website interface. At the top, there is a header with the Ministry of Road Transport & Highways (MORTH) logo and the National Informatics Centre (NIC) logo. Below the header, there is a navigation menu with options like Home, Appointment, Status, Cart Related, Other Services, User Manual, FAQ, Contact Us, and General Instruction. The main content area features a large blue banner with the text "Vahan Citizen Services" and a form for entering the Vehicle Registration Number. The form has a text input field with "XXXXXXXXXX" as a placeholder and a "Proceed" button. A "Note" section below the form states: "Different sets of Vahan Online Services have been implemented by different states/ RTOs at present. To know the availability of your desired service(s) and also to apply for these services please enter your Vehicle Registration Number (without any gap)". On the left side, there is a sidebar with "General Instructions for availing Vahan Services" and "Prerequisites" listed as: 1. Valid Vehicle Number, Chassis Number and Mobile Number for OTP; 2. Valid details about payment modes like Internet banking, Debit/Credit Card etc details for making payments. The footer contains security logos (256 BIT SECURE, Norton) and the text "This Website belongs to Ministry of Road Transport & Highways (MORTH) Government of India".

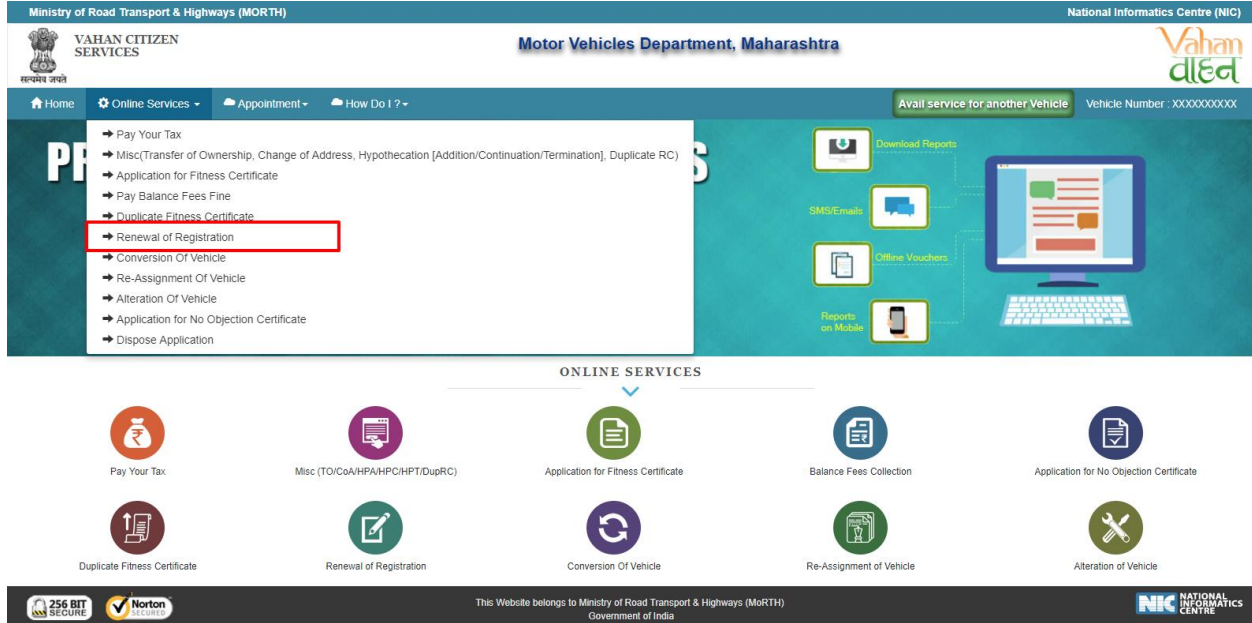
➤ Step 2 Click on Proceed button

Applicant click on the proceed button and enter the next stage.

This screenshot is identical to the one above, but with a red rectangular box highlighting the "Proceed" button in the registration form. The rest of the page content, including the header, navigation menu, sidebar, and footer, remains the same.

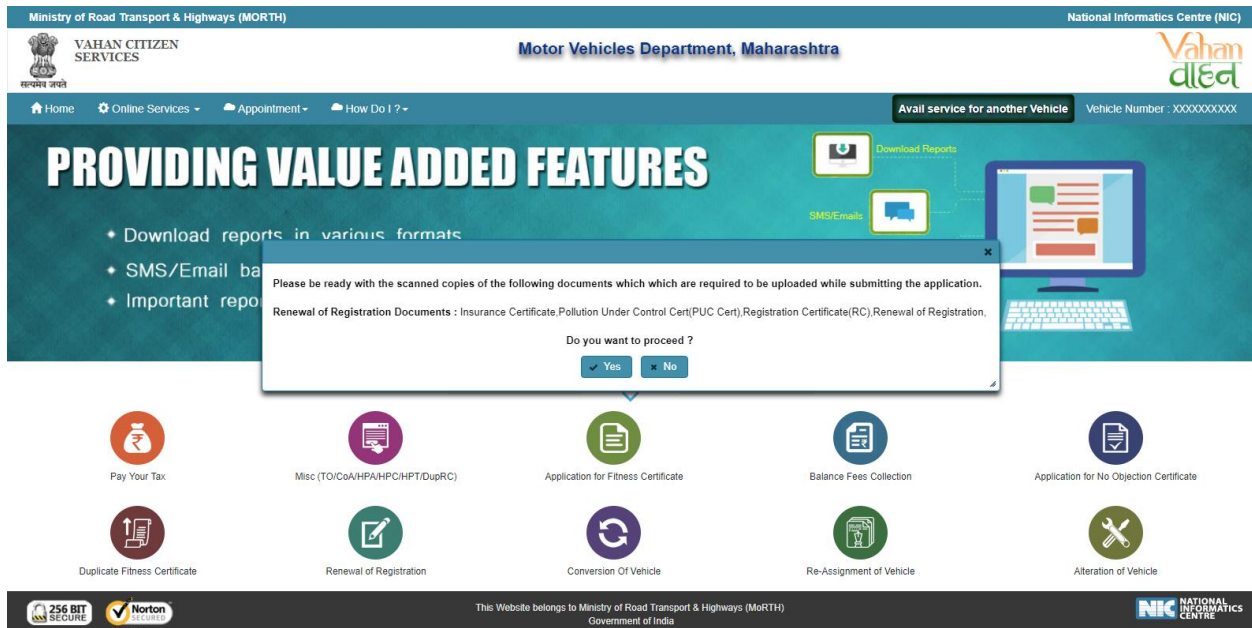
➤ Step 3 To Avail Application “Renewal of Registration”

Applicant selects the “Renewal of Registration” service from the drop down “Online Services” menu.



➤ Step 4 Confirmation Message Box Appear

Click on the “Yes/No”, button and you can proceed further.



➤ Step 5 Enter Chassis Number and Mobile Number

After selecting “Renewal of Registration”, service applicant has to fill Chassis number and mobile number.

Ministry of Road Transport & Highways (MORTH) National Informatics Centre (NIC)

VAHAN CITIZEN SERVICES Motor Vehicles Department, Maharashtra

Home Online Services Appointment How Do I? Avail service for another Vehicle Vehicle Number : xxxxxxxxxxxx Instructions For Renewable Registration Of Vehicle

Renewable Registration Of Vehicle

Registration No. : xxxxxxxxxxxx Chassis No. (Last 5 digit) : xxxxxx

Enter Mobile Number : xxxxxxxxxxxx

Generate OTP

Show Details

➤ Step 6 Click on Generate OTP

Click on the “Generate OTP”, button and you can proceed further.

Ministry of Road Transport & Highways (MORTH) National Informatics Centre (NIC)

VAHAN CITIZEN SERVICES Motor Vehicles Department, Maharashtra

Home Online Services Appointment How Do I? Avail service for another Vehicle Vehicle Number : xxxxxxxxxxxx Instructions For Renewable Registration Of Vehicle

Renewable Registration Of Vehicle

Registration No. : xxxxxxxxxxxx Chassis No. (Last 5 digit) : xxxxxx

Enter Mobile Number : xxxxxxxxxxxx

Generate OTP

Show Details

➤ Step 7 OTP Generation

Here, OTP will be generated and sent to mobile number provided by applicant, also pop up message will be shown.

The screenshot displays the 'Renewable Registration Of Vehicle' form on the Vahan Citizen Services portal. The form includes fields for 'Registration No.' (XXXXXXXXXX), 'Chassis No. (Last 5 digit)' (XXXXX), and 'Enter Mobile Number' (XXXXXXXXXX). A 'Re-Generate OTP (Last Chance)' button is visible. An alert box is overlaid on the form, stating: 'Alert: OTP has been generated and sent to Mobile No: XXXXXXXXXXXX'. The portal header includes the Ministry of Road Transport & Highways (MORTH) logo, 'VAHAN CITIZEN SERVICES', and 'Motor Vehicles Department, Maharashtra'. The top right corner shows 'National Informatics Centre (NIC)' and the 'Vahan dEd' logo. The navigation bar contains 'Home', 'Online Services', 'Appointment', and 'How Do I?'. A 'Vehicle Number: XXXXXXXXXXXX' is displayed in the top right.

➤ Step 8 Enter Generated OTP

Applicants enter the received OTP as given below.

The screenshot displays the 'Renewable Registration Of Vehicle' form on the Vahan Citizen Services portal. The form includes fields for 'Registration No.' (XXXXXXXXXX), 'Chassis No. (Last 5 digit)' (XXXXX), and 'Enter Mobile Number' (XXXXXXXXXX). A 'Re-Generate OTP (Last Chance)' button is visible. Below the mobile number field, there is an 'Enter OTP' field with the value 'XXXX'. 'Show Details' and 'Reset' buttons are located at the bottom of the form. The portal header includes the Ministry of Road Transport & Highways (MORTH) logo, 'VAHAN CITIZEN SERVICES', and 'Motor Vehicles Department, Maharashtra'. The top right corner shows 'National Informatics Centre (NIC)' and the 'Vahan dEd' logo. The navigation bar contains 'Home', 'Online Services', 'Appointment', and 'How Do I?'. A 'Vehicle Number: XXXXXXXXXXXX' is displayed in the top right.

➤ Step 9 Clicks on Show Details

Click on the show details button to proceed further.

Ministry of Road Transport & Highways (MORTH) National Informatics Centre (NIC)

VAHAN CITIZEN SERVICES Motor Vehicles Department, Maharashtra Vahan dEa

Home Online Services Appointment How Do I? Avail service for another Vehicle Vehicle Number : xxxxxxxxxxxx Instructions For Renewable Registration Of Vehicle

Renewable Registration Of Vehicle

Registration No. · xxxxxxxxxxxx Chassis No. (Last 5 digit) · xxxxxx

Enter Mobile Number · xxxxxxxxxxxx Re-Generate OTP (Last Chance)

Enter OTP · xxxxx

Show Details Reset

➤ Step 10 Application Data Entry

Select the required application to which applicant want to apply. Now filled the all details required by the application form as given below.

Ministry of Road Transport & Highways (MORTH)
National Informatics Centre (NIC)

Motor Vehicles Department, Maharashtra

Home Online Services Appointment How Do I ?
Avail service for another Vehicle
Vehicle Number: XXXXXXXXXXXX

Vehicle No. XXXXXXXXXXXX
Instructions For Renewable Registration Of Vehicle

RENEWAL- REGISTRATION OF VEHICLE

Owner Information

Owner Name XXXXXXXXXXXX	Son/Wife/Daughter of NA	Engine No XXXXXXXXXXXX
Purchase/Delivery Date XX-XX-XXXX	Vehicle Class XXXXXXXXXXXX	Body Type XXXXXXXXXXXX
Maker XXXXXXXXXXXX	Maker Model XXXXXXXXXXXX	Unladen Weight (Kg.) XX
Laden Weight (Kg.) 0	Seating Capacity XX	Manufacture Year XXXX
Sleepers Capacity 0	Standing Capacity 0	Chassis No XXXXXXXXXXXX
Registration Date XX-XX-XXXX	Vehicle Type XXXXXXXXXXXX	Vehicle Category XXXXXXXXXXXX
Fitness Valid Upto XX-XX-XXXX		

Latest Tax Details

Tax Upto XX-XX-XXXX	Receipt Date XX-XX-XXXX	Amount XXXX	Fine XX
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*Note: Dear user, in case you haven't done Tax Clearance after paying tax for a particular period, then please contact your RTO for tax clearance to avoid any kind of penalty and extra tax payment.

Insurance Details

Insurance Type - XXXXXXXXXXXX	Insurance Company - XXXXXXXXXXXX	Policy No - XXXXXXXXXXXX
Insurance from (DD-MMM-YYYY) - XX-XX-XXXX	Insurance upto (DD-MMM-YYYY) - XX-XX-XXXX	Insurance Declared Value - XX-XX-XXXX

*Declaration: Insurance details entered by me here are correct

Fee Panel

S No.	Description	Fee Amount	Fine Amount	Total Amount
1.	XXXXXXXXXXXX	XX	0.0	XX
2.	XXXXXXXXXXXX	XXX	0.0	XXX
Grand Total:		XXX	0.0	XXX

User/Service Charges: 0
Total Payable Amount (In Rs): XXX

Payment
Reset

➤ Step 11 Application Payment

Now click on payment button to proceed the online payment through payment gateway.

Ministry of Road Transport & Highways (MORTH) National Informatics Centre (NIC)

VAHAN CITIZEN SERVICES Motor Vehicles Department, Maharashtra Vahan dleat

Home Online Services Appointment How Do I? Avail service for another Vehicle Vehicle Number: XXXXXXXXXXXX

Vehicle No. XXXXXXXXXXXX Instructions For Renewable Registration Of Vehicle

RENEWAL- REGISTRATION OF VEHICLE

Owner Information

Owner Name XXXXXXXXXXXX	Son/Wife/Daughter of NA	Engine No XXXXXXXXXXXX
Purchase/Delivery Date XX-XX-XXXX	Vehicle Class XXXXXXXXXXXX	Body Type XXXXXXXXXXXX
Maker XXXXXXXXXXXX	Maker Model XXXXXXXXXXXX	Unladen Weight (Kg.) XX
Laden Weight (Kg.) 0	Seating Capacity XX	Manufacture Year XXXX
Sleeper Capacity 0	Standing Capacity 0	Chassis No XXXXXXXXXXXX
Registration Date XX-XX-XXXX	Vehicle Type XXXXXXXXXXXX	Vehicle Category XXXXXXXXXXXX
Fitness Valid Upto XX-XX-XXXX		

Latest Tax Details

Tax Upto	XX-XX-XXXX	Receipt Date	XX-XX-XXXX	Amount	XXXX	Fine	XX
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*Note: Dear user, in case you haven't done Tax Clearance after paying tax for a particular period, then please contact your RTO for tax clearance to avoid any kind of penalty and extra tax payment.

Insurance Details

Insurance Type - XXXXXXXXXXXX	Insurance Company - XXXXXXXXXXXX	Policy No - XXXXXXXXXXXX
Insurance from (DD-MMM-YYYY) - XX-XX-XXXX	Insurance upto (DD-MMM-YYYY) - XX-XX-XXXX	Insurance Declared Value - XX-XX-XXXX

*Declaration: Insurance details entered by me here are correct

Fee Panel

S No.	Description	Fee Amount	Fine Amount	Total Amount
1.	XXXXXXXXXXXX	XX	0.0	XX
2.	XXXXXXXXXXXX	XXX	0.0	XXX
Grand Total:		XXX	0.0	XXX

User/Service Charges: 0 Total Payable Amount (In Rs): XXX

Payment Reset

➤ Step 12 Successful Message Box Appear

Confirm to move the application to next stage.

Ministry of Road Transport & Highways (MORTH)
National Informatics Centre (NIC)

Motor Vehicles Department, Maharashtra

Home Online Services Appointment How Do I ?
Avail service for another Vehicle Vehicle Number : XXXXXXXXXX

Vehicle No. XXXXXXXXXX
Instructions For Renewable Registration Of Vehicle

RENEWAL- REGISTRATION OF VEHICLE

Owner Information		
Owner Name XXXXXXXXXX	Son/Wife/Daughter of NA	Engine No XXXXXXXXXX
Purchase/Delivery Date XX-XX-XXXX	Vehicle Class XXXXXXXXXX	Body Type XXXXXXXXXX
Maker XXXXXXXXXX	Maker Model XXXXXXXXXX	Unladen Weight (Kg.) XX
Laden Weight (Kg.) 0	Seating Capacity XX	Manufacture Year XXXX
Sleeper Capacity 0	Standing Capacity 0	Chassis No XXXXXXXXXX
Registration Date XX-XX-XXXX	Vehicle Type XXXXXXXXXX	Vehicle Category XXXXXXXXXX
Fitness Valid Upto XX-XX-XXXX		

Latest Tax Details					
Tax Upto	XX-XX-XXXX	Receipt Date	XX-XX-XXXX	Amount	XXXX
				Fine	XX

*Note: Dear user, in case you haven't done Tax Clearance after paying tax for a particular period, then please contact your RTO for tax clearance to avoid any kind of penalty and extra tax payment.

Insurance Details		
Insurance Type - XXXXXXXXXX	Insurance Company - XXXXXXXXXX	Policy No - XXXXXXXXXX
Insurance from (DD-MMM-YYYY) - XX-XX-XXXX	Insurance upto (DD-MMM-YYYY) - XX-XX-XXXX	Insurance Declared Value - XX-XX-XXXX

*Declaration: Insurance details entered by me here are correct


Fee Panel				
S.No.	Description	Fee Amount	Fine Amount	Total Amount
1.	XXXXXXXXXX	XX	0.0	XX
2.	XXXXXXXXXX	XXX	0.0	XXX
Grand Total:		XXX	0.0	XXX

User/Service Charges: 0
Total Payable Amount (In Rs): XXX

Payment Reset


➤ Step 13 ONLINE FEE PAYMENTS: PAYMENT GATEWAY

Make payment button will allow you to select payment gateway. Select “SBlePAY” payment gateway for the e-payment.

 *MINISTRY OF ROAD TRANSPORT & HIGHWAYS*
Government of India

PAYMENT GATEWAY

Payment ID: XXXXXXXXXXXXXXXX
Amount: Rs.XXX/-
Select Payment Gateway: SBlePay



1. The application fees once paid is refundable only if the application is not accepted
2. During the process of making payment by the applicant, by any chances if the amount is deducted from the candidate's account but the same has not been credited to Government account it will be automatically refunded, through the payment gateway.
3. The refund for fees shall be governed as per Rule 284 of Maharashtra Motor vehicles Rules 1989 1958 by the concerned Regional Transport Office.
4. The refund for taxes shall be governed by the provision of section 9 of Maharashtra Motor vehicles Tax Act, 1958 by the concerned Regional Transport Office.


I accept terms and conditions.

Continue


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➤ **Step 14 Click on the Checkbox “I accept terms and conditions” and Continue**

Now, Accept terms and conditions by selecting the checkbox and then click on “Continue” button.



MINISTRY OF ROAD TRANSPORT & HIGHWAYS
Government of India



PAYMENT GATEWAY

Payment ID: XXXXXXXXXXXXXXXX
Amount: Rs XXX/-
Select Payment Gateway: SBlePay

1. The application fees once paid is refundable only if the application is not accepted

2. During the process of making payment by the applicant, by any chances if the amount is deducted from the candidate's account but the same has not been credited to Government account it will be automatically refunded, through the payment gateway.

3. The refund for fees shall be governed as per Rule 284 of Maharashtra Motor vehicles Rules 1989 1958 by the concerned Regional Transport Office.

4. The refund for taxes shall be governed by the provision of section 9 of Maharashtra Motor vehicles Tax Act, 1958 by the concerned Regional Transport Office.

I accept terms and conditions.

Continue

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➤ Step 15 Payment Gateway: Selecting Bank

Now, this will open new page containing list of banks associated with SBlePAY.

The screenshot displays the SBlePay payment gateway interface. At the top left is the SBlePay logo, and at the top right is the text "multiAccountPayout2". Below the header, there are two sections: "Transaction Details" and "Payment Details".

Transaction Details:

Order Number XXXXXXXXXXXXXXXXXX	Amount XXXX INR + Convenience Fee if applicable will be charged to you.
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Payment Details:

On the left side of the Payment Details section, there are three options: "CASH", "Net Banking" (which is selected and highlighted with a blue arrow), and "Credit Card".

The main content area of the Payment Details section contains a message: "State Bank of Hyderabad has merged with State Bank of India. Please use State Bank of India link." Below this message is the SBI logo. Underneath the logo, there is a dropdown menu labeled "Other Banks" with "SBlePay Test Bank" selected. At the bottom of this section are two buttons: "Proceed" and "Cancel".



➤ **Step 16 Proceed further**

Select your bank and then click on “**proceed**” button.

The screenshot shows the SBlePay payment gateway interface. At the top left is the SBlePay logo. The page is titled "multiAccountPayout2". Below the logo, there are two sections: "Transaction Details" and "Payment Details". The "Transaction Details" section shows "Order Number XXXXXXXXXXXXXXXXXX" and "Amount XXXX INR + Convenience Fee if applicable will be charged to you." The "Payment Details" section shows "CASH", "Net Banking", and "Credit Card" options. The "Net Banking" option is selected. Below the "Net Banking" option, there is a message: "State Bank of Hyderabad has merged with State Bank of India. Please use State Bank of India link." Below this message, there is a dropdown menu for "Other Banks" with "SBlePay Test Bank" selected. Below the dropdown menu, there are two buttons: "Proceed" (highlighted with a red box) and "Cancel". At the bottom of the page, there are logos for "Verified by VISA", "MasterCard SecureCode", "AMERICAN EXPRESS SafeKey", "Symantec", and "PCI DSS CERTIFIED". The footer contains the text "Copyright© 2013 State Bank of India. All Rights Reserved" and "Powered by State Bank Of India."

➤ **Step 17 Proceed further as per the gateway**

In this sample page, select “**Pay Now**” option.

The screenshot shows the SBlePay payment gateway interface. At the top left is the SBlePay logo. The page is titled "multiAccountPayout2". Below the logo, there are two sections: "Transaction Details" and "Payment Details". The "Transaction Details" section shows "Order Number XXXXXXXXXXXXXXXXXX" and "Amount XXXX INR + Convenience Fee if applicable will be charged to you." The "Payment Details" section shows "CASH", "Net Banking", and "Credit Card" options. The "Net Banking" option is selected. Below the "Net Banking" option, there is a message: "State Bank of Hyderabad has merged with State Bank of India. Please use State Bank of India link." Below this message, there is a dropdown menu for "Other Banks" with "SBlePay Test Bank" selected. Below the dropdown menu, there are two buttons: "Proceed" and "Cancel". At the bottom of the page, there are logos for "Verified by VISA", "MasterCard SecureCode", "AMERICAN EXPRESS SafeKey", "Symantec", and "PCI DSS CERTIFIED". The footer contains the text "Copyright© 2013 State Bank of India. All Rights Reserved" and "Powered by State Bank Of India."

➤ Step 18 Proceed Transaction



In this sample page, select “Successful” option.

<u>SBIePAY Test Bank</u>	
OrderNumber :	XXXXXXXXXXXX
Amount :	XXXX
<input type="button" value="Successful"/>	<input type="button" value="Decline"/>

➤ Step 19 Successful Transaction Fee Receipt

If bank status is success then transactions get approved and fee receipt will be generated.

Customer Copy

E-FEE RECIEPT			
Transport Department, Government Of Maharashtra			
Registration Authority THANE,MH			
			
TRANSACTION No./RECEIPT No: XXXXXXXXXXXX/XXXXXXXXXXXX	Vehicle Class: Motor Car		
Owner Name: XXXXXXXXXXXX	Receipt Date: XX-XXX-XXXX XX:XX:XX		
Vehicle No: XXXXXXXXXXXX	Chassis No: XXXXXXXXXXXX		
Particular	Amount	Penalty	Total
Postal Fee	XX	0	XX
Renewal of Registration	XXX	0	XXX
GRAND TOTAL (in Rs): XXX/- (SIX HUNDRED AND FIFTY ONLY)			
For further query ,Please go to the zone RTO : THANE,MH			
Note--This is computer generated slip, no need of signature			
Please submit the print copy of all application form along with original RC and other original documents to concerned Dy /Regional Transport Office			

[Home](#) [Print](#) [Print form_25](#)

[Use this link, if you want to book an Appointment](#) (Book Appointment)
[Use this link, if you want to Upload Documents](#) (Upload Document)

Verify the receipt by clicking [Status>>Verify Receipt on Vahan Online Services portal](#) at <https://parivahan.gov.in/vahanservice>

➤ Step 20 Print Application letter

Application letter generated, now applicant can take the Print as required.

The screenshot shows a web browser window with a print dialog on the left and an E-FEE RECEIPT in the center. The print dialog is set to 'Microsoft Print to PDF' and shows 'Total: 1 sheet of paper'. The receipt is titled 'E-FEE RECEIPT' and is from the 'Transport Department, Government Of Maharashtra, Registration Authority THANE,MH'. It includes a QR code and the following details:

TRANSACTION: XXXXXXXXXXXX/XXXXXXXXXXXXX Vehicle Class: Motor Car
No./RECEIPT No: XXXXXXXXXXXX Receipt Date: XX-XX-XXXX
Owner Name: XXXXXXXXXXXX Chassis No: XXXXXXXXXXXX
Vehicle No: XXXXXXXXXXXX

Particular	Amount	Penalty	Total
Postal Fee	XX	0	XX
Renewal of Registration	XXX	0	XXX

GRAND TOTAL (in Rs)XXX (XXX HUNDRED AND FIFTY ONLY)

For further query ,Please go to the zone RTO : THANE,MH
Note-This is computer generated slip, no need of signature.
Please submit the print copy of all application form along with original RC and other original documents to concerned Dy /Regional Transport Office

Use this link, if you want to book an Appointment
Use this link, if you want to Upload Documents

Verify the receipt by clicking Status>>Verify Receipt on Vahan Online Services portal at <https://parivahan.gov.in/vahanservice>

The browser's taskbar at the bottom shows several open files named 'Rnewal o reg_20.png' through 'Rnewal o reg_15.png'.

Thank You