Renewal of Registration

Process Flow of Renewal of Registration

> ## Step 1 Home Page: Enter Vehicle Registration Number

Applicant Enter the Vehicle Registration number to avail **"Renewal of Registration"** service. And move the application to next stage.

> ## Step 2 Click on Proceed button

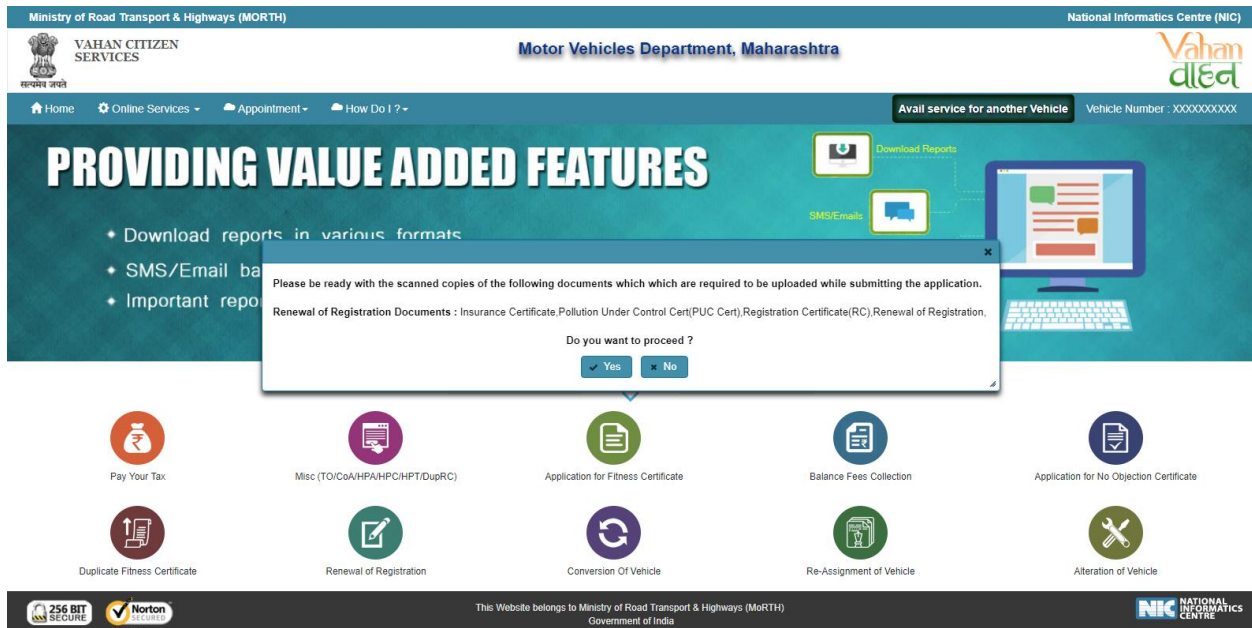Applicant click on the proceed button and enter the next stage.

➢ Step 3 To Avail Application "Renewal of Registration"

Applicant selects the **"Renewal of Registration"** service from the drop down **"Online Services"** menu.
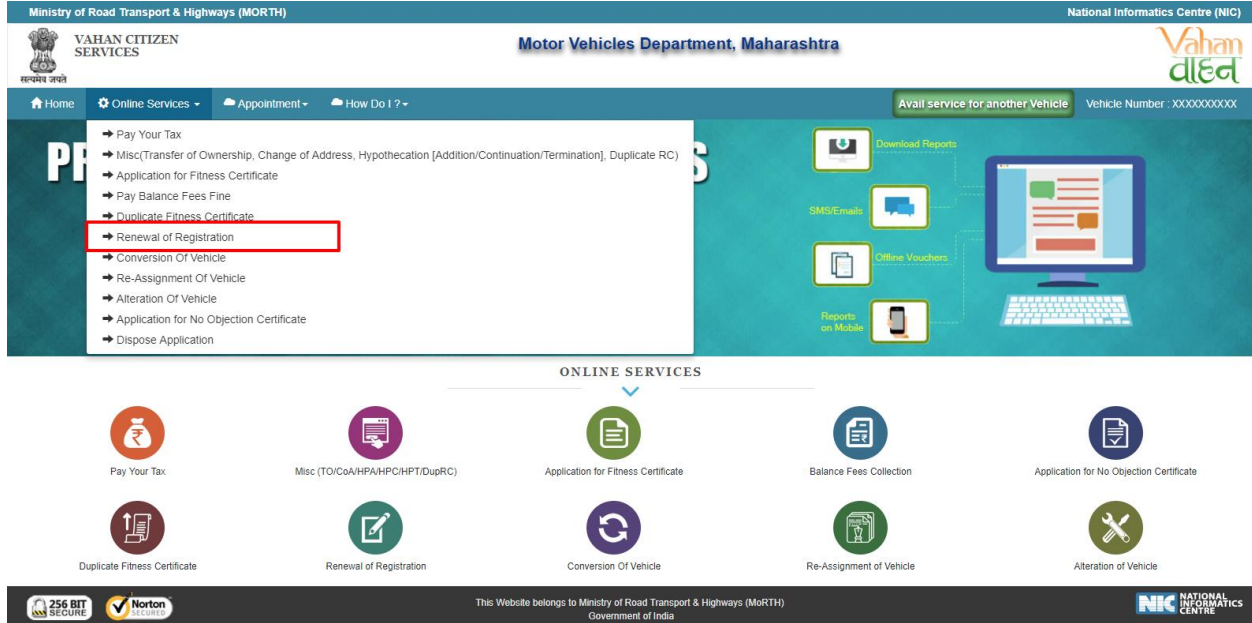
➢ Step 4 Confirmation Message Box Appear

Click on the **"Yes/No",** button and you can proceed further.

➢ Step 5 Enter Chassis Number and Mobile Number

After selecting "**Renewal of Registration**", service applicant has to fill Chassis number and mobile number.

➢ Step 6 Click on Generate OTP

Click on the **"Generate OTP"**, button and you can proceed further.

➤ Step 7 OTP Generation

Here, OTP will be generated and sent to mobile number provided by applicant, also pop up message will be shown.

➤ Step 8 Enter Generated OTP

Applicants enter the received OTP as given below.

➢ Step 9 Clicks on Show Details

Click on the show details button to proceed further.

➤ Step 10 Application Data Entry

Select the required application to which applicant want to apply. Now filled the all details required by the application form as given below.

Ministry of Road Transport & Highways (MORTH)		National Informatics Centre (NIC)

VAHAN CITIZEN SERVICES
सत्यमेव जयते

Motor Vehicles Department, Maharashtra

Vahan वाहन

🏠 Home | ⚙ Online Services ▾ | ☁ Appointment▾ | ☁ How Do I ? ▾ | Avail service for another Vehicle | Vehicle Number : XXXXXXXXX

Vehicle No. XXXXXXXXX

Instructions For Renewable Registration Of Vehicle

RENEWAL- REGISTRATION OF VEHICLE

Owner Information

Owner Name	Son/Wife/Daughter of	Engine No
XXXXXXXXX	NA	XXXXXXXXX
Purchase/Delivery Date	**Vehicle Class**	**Body Type**
XX-XXX-XXXX	XXXXXXXXX	XXXXXXXXX
Maker	**Maker Model**	**Unladen Weight (Kg.)**
XXXXXXXXX	XXXXXXXXX	XX
Laden Weight (Kg.)	**Seating Capacity**	**Manufacture Year**
0	XX	XXXX
Sleeper Capacity	**Standing Capacity**	**Chassis No**
0	0	XXXXXXXXX
Registration Date	**Vehicle Type**	**Vehicle Category**
XX-XXX-XXXX	XXXXXXXXX	XXXXXXXXX
Fitness Valid Upto		
XX-XXX-XXXX		

Latest Tax Details

Tax Upto XX-XXX-XXXX   **Receipt Date** XX-XXX-XXXX   **Amount** XXXX   **Fine** XX

*Note: Dear user, in case you haven't done Tax Clearance after paying tax for a particular period, then please contact your RTO for tax clearance to avoid any kind of penalty and extra tax payment.

Insurance Details

Insurance Type *	Insurance Company *	Policy No *
XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
Insurance from (DD-MMM-YYYY) *	**Insurance upto (DD-MMM-YYYY) ***	**Insurance Declared Value ***
XX-XXX-XXXX	XX-XXX-XXXX	XX-XXX-XXXX

*Declaration: Insurance details entered by me here are correct

Fee Panel

S.No.	Description	Fee Amount	Fine Amount	Total Amount
1.	XXXXXXXXX	XX	0.0	XX
2.	XXXXXXXXX	XXX	0.0	XXX
	Grand Total:	**XXX**	**0.0**	**XXX**

User/Service Charges: 0   **Total Payable Amount (In Rs): XXX**

[Payment] [Reset]

➢ Step 11Application Payment

Now click on payment button to proceed the online payment through payment gateway.

➢ Step 12 Successful Message Box Appear

Confirm to move the application to next stage.

➢ Step 13 ONLINE FEE PAYMENTS: PAYMENT GATEWAY

Make payment button will allow you to select payment gateway. Select **"SBIePAY"** payment gateway for the e-payment.

➢ Step 14 Click on the Checkbox "I accept terms and conditions" and Continue

Now, Accept terms and conditions by selecting the checkbox and then click on **"Continue"** button**.**

➢ **Step 15 Payment Gateway: Selecting Bank**

Now, this will open new page containing list of banks associated with
SBIePAY.

➤ Step 16 Proceed further

Select your bank and then click on **"proceed"** button.

➤ Step 17 Proceed further as per the gateway

In this sample page, select **"Pay Now"** option.

➢ Step 18 Proceed Transaction

In this sample page, select **"Successful"** option.

➢ Step 19 Successful Transaction Fee Receipt

If bank status is success then transactions get approved and fee receipt will be generated.

➢ **Step 20 Print Application letter**

Application letter generated, now applicant can take the Print as required.

Thank You